



Hudson's Bay Company EDI Contact List

March 3, 2009

Central Support Team:

	<i>Role</i>	<i>Phone Number</i>	<i>E-mail Address</i>	<i>Title</i>
Adeniece Chin 7:45 am- 3:45	Vendors A – K PO resends ASN Errors for DC's or DTS Appt with no ASN received	(647) 258-2932	adeniece.chin@hbc.com	EDI Associate
Thevaky Ketheeswaran 7 am – 3 pm	Vendors L – Z PO resends ASN Errors for DC's and DTS Appt with no ASN received	(647) 258-2931	thevaky.ketheeswaran@hbc.com	EDI Associate
Karen Blanchard 8:30 am – 4:30 pm	EDI New Vendor Set up, Network/ID Maintenance BIS Vendor Setup Reverse PO (855) Errors 855 PO block requests DTS PO Flips/PO resends	(647) 258-2930	edinewvendors@hbc.com karen.blanchard@hbc.com	EDI Associate
Verna Barr	EDI Team Lead	(647) 258-2929	verna.barr@hbc.com	EDI Sr. Analyst
Gilbert Miller	Supplier Relationship / EDI Compliance	(905) 792-5770	gilbert.miller@hbc.com	Senior Manager

EDI Department Fax - FAX – 416-847-2982

EDI Department Address - 160 Carrier Drive, Mezzanine Level, Rexdale, Ontario M9W 5R1

***Special Email Address:**

edinewvendors@hbc.com - for communicating documentation for New Vendor Setups, ID/Network Changes

Direct to Store Invoice Processing:

Pei Li Cong	Zellers and HBC Rewards	(416) 256-3759	peili.cong@hbc.com
Pamela Smith	The Bay and Home Outfitters	(416) 256-3476	pamela.smith@hbc.com

Inbound Control / Appointment Scheduling Office – 416-847-2984 Appointment website access

Extensive information for general inquiries can be found at: <http://hbcediextranet.hbc.com>