

“Domestic Label Validation Procedure - Read me first”

1. New UCC-128 Label Format.

Mervyns is requiring a modification in the UCC-128 label that is currently applied to all vendor cartons. The modification is due in part to the transition to new ordering and warehousing systems that will be implemented in June.

Mervyns has changed several fields on the UCC-128. The changes are;

- PO number. Mervyns has decreased the PO number to a single 10 digit field. It is no longer required to add the prefix and suffix of department number and location. Release PO number should be printed on the label.
- Department number. Mervyns now requires the printing of department number in Zone 6. This is a guideline but the department number must be prominently displayed on the label for manual sorting of freight.
- Distribution and store locations are now 5 digits in length.

2. Are the requirements available?

To obtain the new UCC-128 label requirements, Click on the “Reference Material” section on the left hand menu bar in Compliance Link™. Once there, find the appropriate label type. If you are doing several programs, please submit all variations.

Labels types to submit;

Bulk orders (Post distro)	Use Single Sku label
Pack by Store (Pre distro)	Use Mark for Store with store marking
Assortment Item	Use Multiple Sku label

3. What types of labels should I submit for validation?

Depending upon the type of program that you currently support you will need to submit a label for the type.

Post distro vendor (bulk, single sku)

Single Sku & Multiple Sku labels

Pre-distro /Pack by Store Vendor

Single Sku & Multiple Sku Mark For store labels

VMI Vendors (reverse PO)

Multiple Sku Mark For store labels

4. What PO number do I submit on my label?

If you are shipping an RL PO the label should use the PO number from the BEG04. If you are shipping from an SA PO, the label should use the PO number from the BEG03.

5. How do I test my labels?

As part of the testing required by Mervyns to meet the new EDI standards, UCC-128 labels must be submitted. Testing is not considered complete until labels have been submitted and they must be approved prior to your first production order. Using the generic test data supplied during your test please fax a copy of all formats that apply to the following number. A email or Fax confirmation will be returned indicating pass or failure. Please include vendor number in subject line.

FAX (510) 727-2072 Attn: New Label Requirements Vendor #

6. What if I do not submit labels for approval?

Mervyns Distribution Centers must have valid UCC-128 labels to receive and process the merchandise. If the label was not validated prior to receipt of orders after June 1, 2006 an offset for non compliance will be incurred.

7. Who should I call if I have questions regarding the label validation?

Depending upon your company name please use the guide below.

- A - F & Numeric Lisa Harwood (510) 727-5941 Lisa.Harwood@mervyns.com
- G - O Julie Brennan (510) 727-2080 Julie.Brennan@mervyns.com
- P - Z Ricky Fortun (510) 727-2084 Ricky.Fortun@mervyns.com

Please direct all general inbound and outbound EDI questions to Inovis and the Compliance Link contact list.